



Foyle College

Online admissions Application Help Sheet

Please make sure that you refer to the full Admissions Criteria for Foyle College (found [here](#)) before completing the online admissions form.

You do not need to upload this page.

When you choose Foyle College as your preference, a free text window will open allowing you to enter and upload all the evidence required to make an application.

#	CRITERION	WHAT YOU MUST DO
1	Applicants who registered, and remained registers after 23 rd January 2021, to sit the AQE Common Entrance Assessment	<ul style="list-style-type: none"> In the free text window type the sentence This meets Criterion 1: My child, <i>Name of Child</i>, was registered for the AQE CEA and his/her registration number is <i>number</i>. If you still have it, upload a clear photograph of your child's AQE registration card or letter and name it as Criterion 1
	Children who were not entered for the AQE Ltd CEA, because they would have been entitled to apply for Special Provisions will also be considered	<p>Special Provisions will only apply to a young person who has not entered for the CEA because they took up residence in Northern Ireland after 9th October 2020 or received more than half their Primary education outside Northern Ireland. If this applies to your child you must, by 16th March 2021:</p> <ul style="list-style-type: none"> complete form SP20, obtainable from AQE Ltd or on the school's website stating the precise reason why you believe your child is eligible for consideration under Special Provisions upload form SP20 with appropriate evidence to the Transfer Application
2	A young person with another child of the family ¹ currently enrolled at Foyle College	<p>Please enter the following into the free text window on the online application: This meets criterion 2: followed by</p> <ul style="list-style-type: none"> Full name and Form Class of all siblings currently attending Foyle College.
3	A young person transferring from the school's named contributory Primary Schools	<ul style="list-style-type: none"> In the free text window type the sentence This meets criterion 3: My child, <i>Name of Child</i>, currently attends <i>Name of Primary School</i> Attendance at the named Primary School will be confirmed prior to a young person being awarded a place at Foyle College
4	A young person who is the oldest child ² in the family	<ul style="list-style-type: none"> In the free text window type the sentence This meets criterion 4: My child, <i>Name of Child(ren)</i>, is/are the oldest child(ren) of the family. Upload a letter of confirmation on headed paper from one of the following who is not a family member and who has known the applicant for at least 2 years – Primary Principal, medical practitioner, solicitor, member of the clergy/PSNI.
5	Free School Meal Entitlement	<ul style="list-style-type: none"> In the free text window type the sentence This meets criterion 5: My child, <i>Name of Child</i>, is listed on the Education Authority register as being entitled to Free School Meals Claims for Free School Meal Entitlement will be verified with the Education Authority before a young person is awarded a place at Foyle College

¹ This covers children fostered, adopted or half-brothers and sisters.

² Eldest child – defined as “children who at the date of their application are the eldest child of the family to be eligible to apply for admission to the School” – “eligible” refers to meeting previous criteria. This wording covers “only” children and also treats twins (or other multiples) as joint eldest.