

FOYLE COLLEGE GENERAL DATA PROTECTION REGULATIONS (2018)

SCHOOL ARCHIVES CONSENT FORM

Foyle College maintains an archive of files and documentation, which means it is the data controller for personal information about former pupils. The 2018 General Data Protection Regulations (GDPR) have changed some of the legislation regarding keeping pupil records. However, there is a legitimate purpose for maintaining our archive: it can be defined as public interest.

A copy of the **Privacy Notice** regarding data held by the school is available on the Foylenet website.

The Former Pupils' Association now requires your consent to maintain records pertaining to your time at the school.

A file assigned to you will include your admission forms, reports, results of public exams and correspondence between the school and your parents/guardians. You may request access to this at any time.

Please complete the detail below:

Full Name:

Years Attended Foyle College:

Contact Address:

Contact Telephone Number:

Contact E-mail Address:

Preferred Contact Method:

Please sign and date below to confirm your consent for FC FPA to hold your school records:

Signature:

Date:

On completion of this form please return to the address below, marking your envelope **FCFPA School Archives Consent Form**.

FCFPA GDPR Consent Form, Foyle College, School Office, 67 Limavady Road, LONDONDERRY, BT47 6LR.

Archives and GDPR

In general, 'archiving' which complied with the 1998 Data Protection Act continues to be permitted under the new law.

There is a new explicit concept of 'archiving in the public interest' in article 89 of GDPR which means there is greater visibility for archiving in the new legislation.

This covers the processing of personal data necessary to enable the identification, permanent preservation, management and, where appropriate, research and other uses of personal data in the general public interest.

What exactly is ‘archiving purposes in the public interest’?

Archiving in the public interest is processing to secure the permanent availability of recorded memory, in other words, evidence and information, for a wide range of current and potential future purposes, including:

- * enabling the discovery and availability of personal, community and corporate identity, memory and history;
- * enabling research and investigation of all kinds, from academic historical research or genealogical research;
- * enabling long-term accountability, such as public inquiries and other official investigations;
- * enabling educational use.

Foyle College will not share personal information with third parties for commercial purposes.

This information has been prepared using guidance from the Information Commissioner’s Office and The National Archive, whose websites can be consulted for further guidance.

www.ico.org.uk

www.nationalarchives.gov.uk